



**CENTRAL
DEBORAH
GOLD MINE**
BENDIGO

VENUE AND SAFETY INFORMATION FOR SCHOOL EXCURSIONS

Venue Name	Central Deborah Gold Mine
Location	76 Violet Str, Bendigo 3550
Phone Number	03 5443 8255
Web Address	www.central-deborah.com
Public Liability Insurance?	Yes

ACTIVITY/PROGRAMME	RECOMMENDED AGE GROUP, FITNESS LEVEL, PRE – REQUISITES	STAFF ACCREDITATION/COMPETENCY FOR ACTIVITY	POTENTIAL RISKS	CONTROL STRATEGIES
Mine Experience Tour	3 and over	<ul style="list-style-type: none"> • Staff over 18. • All staff policies signed off. • Induction training completed. 	<ul style="list-style-type: none"> • Pre-existing medical conditions e.g. asthma. • Claustrophobia. • Fire. • Slip/Trip. • Lift Breakdown. • Small rocks fall on visitors. 	<ul style="list-style-type: none"> • Staff awareness – information provided from schools. • Teachers are responsible to manage children medications. • Teachers to have relevant emergency contact numbers. • Appropriate safety gear supplied. • Fire alarms, signage and emergency plans. • Current Risk and Hazard assessments.

Explore the surface	All ages	<ul style="list-style-type: none"> • Training and induction completed and regularly reviewed. 	<ul style="list-style-type: none"> • Tripping down poppethead stairs. • Children come into contact with moving machinery. • Trip/slip. 	<ul style="list-style-type: none"> • Hand rails on stairs. • All machinery and unauthorised areas fenced off.
Underground function room	3 and up	<ul style="list-style-type: none"> • All food safety regulations followed in the serving of food. • Food Safety supervisor on site. 	<ul style="list-style-type: none"> • Food allergies. 	<ul style="list-style-type: none"> • Teachers to be aware of food allergies. Special arrangements to be made for children with specific dietary requirements if given prior notice.

OTHER REQUIRMENTS	Underground General
	Enclosed shoes to be worn underground. All backpacks to be left on the surface. They can be securely stored upon request. We require advance notice of any special dietary requirements for groups ordering lunches as part of their tour.

SUPERVISION/SERVICES	Supervision by Central Deborah Staff provided for duration of visit. Staff are trained in emergency procedures. Teacher supervision: At least one teacher/parent must accompany a guide when taking a group of students on any tours.
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ACCESS	Are access points and exits from the premises safe and without risk to health?	Yes
	Is the venue and activities wheelchair accessible? - Mine Experience Tour, Surface Tour and Underground Function Room	Yes
	Are disabled toilets available?	Yes
	Are parent's facilities available?	Yes
	Are showers available?	No

EMERGENCIES	Are emergency procedures in place at the venue?	Yes
	Are staff trained to deal with emergency situations?	Yes

FIRST AID	Are First Aid kits available?	Yes
	Is there a trained First Aid officer at the venue?	Yes
	Are there Accident/Incident reporting forms available?	Yes
	Is there a first aid room available?	No